



LEASE APPLICATION

Date \_\_\_\_\_

APPLICANT

CO-APPLICANT

(Please print) Last First Middle Initial  
Home # \_\_\_\_\_ Cell # \_\_\_\_\_  
Email Address \_\_\_\_\_

(Please print) Last First Middle Initial  
Home # \_\_\_\_\_ Cell # \_\_\_\_\_  
Email Address \_\_\_\_\_

LIST ALL PERSONS TO RESIDE IN APARTMENT

full legal name	relationship	date of birth	sex	marital status	gross annual income	occupation	social security number
_____	(self)	__/__/__	__	_____	\$ _____	_____	__-__-__
_____	_____	__/__/__	__	_____	\$ _____	_____	__-__-__
_____	_____	__/__/__	__	_____	\$ _____	_____	__-__-__
_____	_____	__/__/__	__	_____	\$ _____	_____	__-__-__
_____	_____	__/__/__	__	_____	\$ _____	_____	__-__-__

APPLICANT - Present Address \_\_\_\_\_

(circle one) Landlord / Mortgage Co. \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_  
From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_ Monthly Payment \_\_\_\_\_

Employed By \_\_\_\_\_

name address city state zip  
Local Business Phone \_\_\_\_\_ Position \_\_\_\_\_  
From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_  
Employment Verification Phone \_\_\_\_\_ Supervisor \_\_\_\_\_

OTHER INCOME (List Trusts, CD's, Real Estate, Child Support, etc.)

\_\_\_\_\_ Name of Bank  
Gross Annual Amount \_\_\_\_\_

Vehicle Info Make / Model \_\_\_\_/\_\_\_\_ Year \_\_\_\_ License plate number \_\_\_\_ state \_\_\_\_



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CO-APPLICANT - Present Address \_\_\_\_\_

(circle one) Landlord / Mortgage Co. \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

From \_\_\_\_\_ / \_\_\_\_\_ To \_\_\_\_\_ / \_\_\_\_\_ Monthly Payment \_\_\_\_\_

Employed By \_\_\_\_\_

name address city state zip

Local Business Phone \_\_\_\_\_ Position \_\_\_\_\_

From \_\_\_\_\_ / \_\_\_\_\_ To \_\_\_\_\_ / \_\_\_\_\_ Gross Annual Income \_\_\_\_\_

Employment Verification Phone \_\_\_\_\_ Supervisor \_\_\_\_\_

OTHER INCOME (List Trusts, CD's, Real Estate, Child Support, etc.)

Gross Annual Amount \_\_\_\_\_ Name of Bank \_\_\_\_\_

Vehicle Info Make / Model \_\_\_\_\_ / \_\_\_\_\_ Year \_\_\_\_\_ License plate number \_\_\_\_\_ state \_\_\_\_\_

The non-refundable application fee is \$50.00 per applicant (payable to WESTMOUNT L.P.). The cancellation fee from the date of application up to three (3) days is \$300.00. The cancellation fee after five days is the full reservation deposit indicated below. Out-of-state checks must be either certified or bank checks. Applicant understands that the discovery of any negative rental, mortgage, credit or financial information is reason for denial. Applicant understands that providing false information is reason for denial, and is subject to a \$300 fee.

Applicant's signature and date

Co-applicant's signature and date

\_\_\_\_\_

The total reservation deposit of \$\_\_\_\_\_ is payable in two installments. The 1st installment of \$\_\_\_\_\_ is paid at the time of application. The 2nd installment of \$\_\_\_\_\_ is paid upon lease signing. The reservation fee will become the Applicant's / Resident's Security Deposit upon lease signing. The tenant cannot use the Security Deposit as payment of rent.

Unit Address/Type \_\_\_\_\_ 1st Deposit Amount \_\_\_\_\_ Rec. \_\_\_\_\_
Rent \$ \_\_\_\_\_ Application fee received: \_\_\_/\_\_\_/\_\_\_ 2nd Deposit Amount \_\_\_\_\_ Rec. \_\_\_\_\_
Lease Effective Date \_\_\_\_\_ Move-in Date \_\_\_\_\_
Lease Expiration Date \_\_\_\_\_ Total Due at Move-in \_\_\_\_\_

All applicants must provide a copy of a Driver's License, Passport or Photo ID

If you are employed or initiating new employment, please provide the most current copies of the following:

- 1. W-2 Earnings Summary
2. One Pay stub
3. If you are starting a new job, an executed copy of your offer letter/contract

If you are self-employed, unemployed or retired please provide the most current copies of financial documents:

- 1. Income Tax Return
2. Social Security Income and/or Pension Benefits Statement(s)
3. Investment/Asset Profile and/or Bank Statement

Please be assured, all financial criteria are regarded with utmost professionalism & held in strictest confidence!



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**Included in your rent:**

- Water
- Sewer
- Landscaping & Snow Removal
- Curbside Garbage Collection

**Amenities Included:**

- Swimming Pool & Jacuzzi Spa
- Fitness Center with State of the Art Nautilus and Cardio Equipment
- Business Center (High Speed Internet, Fax and Photocopier)
- Regulation Size Racquetball Court
- Tennis Court & Putting Green
- Clubroom with Big Screen TV, Library, and Conference/Meeting Space

**You are responsible for the following items:**

- Gas (UGI), Electric (PPL Utilities), Cable (Service Electric Cable TV) & Phone

**Pursuant to the Lease and Rider to Lease:**

The following fees for services will be deducted from your security deposit upon termination of your tenancy:

1. **Cleaning** – charges will apply if the cleaning is not completed *as specified* in the Rider to Lease. The charge will depend on the condition of the apartment, billed at the rate of \$30.00/hr.
2. **Carpet and Tile Steaming** - by our contracted service provider
3. **Painting** - Tenants who reside at *Westmount* one full year will pay total paint refurbishing; two full years one-half of the total cost of paint refurbishing. Tenants who reside in the apartment a minimum of three years will not be responsible for this charge, unless there is extenuating damage. *Additionally, if the tenant chooses custom color painting (at their expense), the tenant is responsible for total paint refurbishing at the end of the tenancy to restore original color regardless of the length of the tenancy.*

**Signing of Lease** – within 48 hours of the Credit Department’s confirmation of acceptance.

\* The Clubroom is accessible for your leisure/enjoyment during business hours. The Lessee(s) can rent the clubroom for private parties; pursuant to our insurance and liability policy, children’s parties and pool parties are prohibited. A Certificate of Insurance and deposit/rental fees are applicable. Information provided upon request.

I understand that my signature below indicates my acceptance of all terms:

_____	_____	_____	_____
<b>Signature</b>	<b>Date</b>	<b>Signature</b>	<b>Date</b>